# Certification FAQs for CAPM® (Certified Associate in Project Management)

1. What is CAPM® certification?
CAPM® certification is a globally recognized entry-level certification for project management professionals, awarded by the Project Management Institute (PMI). It validates knowledge of project management principles and terminology.

2. Why should I pursue CAPM® certification?
CAPM® certification enhances your understanding of project management concepts and demonstrates your commitment to the profession. It can boost your career prospects, increase job opportunities, and provide a solid foundation for further advancement.

3. What are the eligibility requirements for CAPM® certification?
The eligibility requirements include a secondary diploma (high school diploma or equivalent) and either 1,500 hours of project experience or 23 hours of project management education.

4. How can I prepare for the CAPM® exam?
You can prepare for the CAPM® exam by studying the CAPM® Exam Prep Guide, participating in CAPM® exam prep courses, and practicing with sample questions and mock exams.

5. What is the format of the CAPM® exam?
The CAPM® exam is a computer-based test consisting of 150 multiple-choice questions. Out of the 150 questions, 135 are scored, and 15 are pretest questions for research purposes.

6. How long is the CAPM® exam duration?
The CAPM® exam has a time limit of 180 minutes (3 hours) to complete the entire exam.

7. What are the passing criteria for the CAPM® exam?
The passing score for the CAPM® exam is not disclosed by PMI. It is determined through a psychometric analysis and varies based on the difficulty level of the exam questions.

8. How soon can I retake the CAPM® exam if I fail?
If you fail the CAPM® exam, you can schedule a retake after a waiting period of 30 days. You can take up to three attempts within your one-year eligibility period.

9. Is there a specific study material recommended for the CAPM® exam?
PMI offers the CAPM® Exam Prep Guide, which is a recommended study resource. Additionally, there are various CAPM® exam prep books, online courses, and practice exams available for further preparation.

10. Are there any prerequisites for taking the CAPM® exam?
No, there are no prerequisites for taking the CAPM® exam. It is designed for individuals with limited project management experience who want to gain fundamental knowledge.

11. Can I take the CAPM® exam online or only in person?
PMI offers both online proctored and in-person testing options for the CAPM® exam. You can choose the mode based on your preference and availability.

12. What is the cost of the CAPM® certification exam?
The exam fee for PMI members is $225 USD, while for non-members, it is $300 USD. Membership with PMI offers various benefits, including discounted exam fees.

13. Is CAPM® certification valid internationally?
Yes, CAPM® certification is recognized and respected internationally. It establishes a foundation in project management that is transferable across industries and countries.

14. How long is the CAPM® certification valid for?
CAPM® certification is valid for five years from the date you pass the exam. After five years, you need to renew your certification by meeting the renewal requirements set by PMI.

15. Can I use CAPM® certification towards earning PMP® certification?
Yes, CAPM® certification can be considered as a stepping stone towards PMP® certification. It provides a valuable foundation and can be used to fulfill the project management education requirements for PMP® certification.

16. Can I mention CAPM® certification after my name?
Yes, upon achieving CAPM® certification, you can use the CAPM® designation after your name to highlight your achievement and professional credentials.

17. What are the benefits of CAPM® certification for career growth?
CAPM® certification demonstrates your commitment to project management and enhances your marketability. It can help you stand out in job applications, increase your earning potential, and provide opportunities for career advancement.

18. How can I maintain my CAPM® certification?
CAPM® certification does not require renewal. However, after gaining experience in project management, you may consider pursuing PMP® certification, which requires ongoing professional development and certification renewal.

19. Can I pursue CAPM® certification if I have a degree but no project management experience?
Yes, CAPM® certification is designed for individuals with limited project management experience. As long as you meet the education and training requirements, you are eligible to pursue CAPM® certification.

20. Where can I find additional information about CAPM® certification?
For more detailed information about CAPM® certification, including the application process, exam content outline, and eligibility requirements, you can visit the official PMI website or refer to the CAPM® Handbook provided by PMI.